

**MINUTES OF THE  
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT  
13 June 2019  
BOARD MEETING**

Presiding: Dr. Dagmar Vitek, Chair 2019

Time: 4:00 p.m.

Place: 2020 North Redwood Road, Salt Lake City, Utah 84116

Trustees Present: Dr. Dagmar Vitek, Chair 2019  
Maureen M. Wilson, Vice-Chair  
Carlton Christensen  
La Vone Liddle  
Karen Okabe (Left at 5:05 p.m., during item 8.)

Others Present: Ary Faraji, Ph.D., Executive Director  
Aleta Fairbanks, CPA, CFO  
Ryan Child, CPA, Child Richards CPAs & Advisors (Left after item 3.)  
Neil Vickers, Ph.D., University of Utah Biology Professor  
Erin Winterton, Child Richards CPAs & Advisors (Left after item 3.)

**1. Roll Call:**

Trustee Vitek called the meeting to order at 4:00 p.m. It was confirmed that that the voice recorder was turned on, and no conflicts of interest were declared.

**2. Public Comment:**

There were no public comments.

**3. Presentation, Discussion, & Approval of Audit for Year Ending 31 December 2018:**

Ryan Child and Erin Winterton, from Child Richards CPAs & Advisors, presented the completed audit of the District's financial statements for the year ending 31 December 2018. The District received a clean report with no findings for 2018, which is a very good report. Also, there were no findings concerning internal controls or state legal compliance, which is to be complimented. Ryan Child brought the Board's attention to their opinion section on page one of the audit which states, *'In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Salt Lake City*

*Mosquito Abatement District, as of December 31, 2018, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.'*

Trustee Liddle made a motion to accept and approve the audit for the year ending 31 December 2018. The motion was seconded by Trustee Christensen and passed with all in favor.

**4. Approval of the Minutes from the 23 May 2019 Monthly Board Meeting:**

The Board Members were provided an opportunity to review the pending minutes of the 23 May 2019 Board Meeting prior to this meeting; there were no changes or edits provided by the Board. Trustee Liddle made a motion to approve the 23 May 2019 Board Meeting Minutes as presented. Trustee Wilson seconded the motion and it carried unanimously.

**5. Presentation of the May 2019 Financial Statements & Approval of Bills for Payment:**

CFO Fairbanks reviewed the May Financial Statements with the Board. All expenditures were presented, with special attention being paid to those expenditures in excess of \$1,000. The Trustees had received copies of the financial statements prior to the Board Meeting, and copies of the balance sheets, the credit card receipts for the credit card statements having a balance over \$1,000, and the General Fund's reconciled bank statement were also circulated. Trustee Christensen made a motion to adopt the May 2019 Financial Statements and to approve May's bills for payment; this motion passed unanimously after being seconded by Trustee Okabe.

**6. Discussion & Approval of Purchase for a New ULV Truck Sprayer Tablet:**

An older ULV truck sprayer tablet with GIS software has stopped functioning properly, necessitating the purchase of a newer, reliable tablet. The quote for Frontier Precision's tablet with specifically-integrated GIS software came in at \$2,532.95, which was a little higher than anticipated. Approval to purchase Frontier Precision's tablet and accessories carried unanimously through a motion made by Trustee Wilson and seconded by Trustee Liddle.

**7. Report on Attended & Reminder/Approval of Upcoming Training/Meetings:**

- **VectorBiTE, 19-21 June 2019, Trento, Italy**

Executive Director Faraji will be presenting at the VectorBiTE Research Coordination Network meeting in Italy from 20 – 22 June 2019, as he is AMCA's

President Elect and also the director of a large abatement district that has been providing mosquito surveillance data for VectorBase. (VectorBase is a National Institute of Allergy and Infectious Diseases Bioinformatics Resource Center, providing genomic, phenotypic, and population-centric data to the scientific community for invertebrate vectors of human pathogens.) The organization specializes in bringing together real-world data for public and academic use, which will include surveillance data, mosquito abundance data, and blood-meal data. The goal of the VectorBiTE RCN is to increase interaction between researchers in the diverse fields studying vector-borne diseases, to encourage collection and consolidation of key data, and to encourage development of analytical tools to better understand the role of vector behavior in transmission ecology. The RCN will be paying for the flight, room, and board during the meeting. The AMCA will provide housing to offset costs for travel days. The District will be providing car rental, gas, and per diem for travel days only.

- **DSLASA, 20 June 2019, Kaysville, UT**

The DSLASA board meeting will be held Thursday, 20 June 2019. Gary Hatch has agreed to run the DSLASA meeting while Executive Director Faraji is away.

- **ESA Innovations, 26 June 2019, St. Louis, MO**

The Entomological Society of America has invited six novel leaders to a one-day seminar discussing the next phase of ESA's innovations. Executive Director Faraji has been selected as one of ESA's invitees, and the ESA will be covering all of the travel expenses.

- **UMAA, 13-15 October 2019, Ruby's Inn, Bryce, UT**

UMAA's Annual Meeting will be held at Ruby's Inn this year. State-required annual trustee training will be provided at this conference, and all of the Trustees were encouraged to attend.

## **8. Executive Director's Report:**

Executive Director Faraji updated the Board on the following items: (1) Rural Field Supervisor Salt has been doing a fantastic job. He has been taking on a lot of responsibility and has been leading by example. (2) The District is still in need of a unique person who has the ability to maintain sophisticated machinery and equipment at the new site in addition to helping Maintenance Supervisor Feragen. (3) The annual MosquitoThon Competition with Mosquito Abatement District – Davis (and hopefully more districts) will be in July this year. It is being held earlier in the year to promote team building and camaraderie. (4) Construction on the new facility has only been progressing slowly, and Hogan Construction has requested an extension to 31 August for the completion date because of the wet weather conditions. The ground moved several places when the terrain was proof rolled; this means that the pavement will fail if installed

currently. The earth needs to completely dry out, and/or it may be necessary to dig the soil that will not compact and bring in our own structural fill at a cost of around \$100,000 to \$150,000. (5) The wood lockers were not originally stained; the Contractor has agreed to remove, stain, and re-install them. (6) The fish display in the foyer of the main building is looking very good. (7) We have plotted our mosquito abundance numbers; we were well below the historic mosquito abundance average until the warmer weather set in. This week, our averages are now about the same. (8) The Memorandum of Understanding about mosquito abatement services around the prison area is now being considered by the Division of Facilities Construction and Management; we are gathering and frequently submitting data on our surveillance and treatments prior to submitting an invoice at the end of the month.

**9. Discussion on 2019 Amended Budget:**

CFO Fairbanks explained the reasoning behind all of the requested amendments to the 2019 Budget. Several expense line items were reduced, and interest revenue was substantially increased. The Grants & Research budget was increased to allow utilizing the ESA-PAB grant. The Equipment & Vehicles budget was increased because the District intends to purchase new vehicles at the end of 2019 rather than at the beginning of 2020. Purchasing the equipment earlier will allow more time to retrofit the equipment before the mosquito season begins.

**10. Discussion on Resolution for 2019 Certified Tax Rate & 2020 Proposed Budget:**

The 2019 Certified Tax Rate of 0.000133, providing \$3,621,250, is .000008 lower than 2018's Certified Tax Rate of 0.000141, providing \$3,363,270. The newly-annexed areas accounted for \$211,000 of the additional \$257,980. (\$146,000 from annexed Salt Lake City areas and \$65,000 from annexed South Salt Lake Valley Mosquito Abatement District areas.) This leaves only \$46,980 from actual new growth; this is 1.4%, which is considerably lower than Utah's current inflation rate. The way that the Certified Tax Rate is calculated does not take into consideration inflation rates; it will, therefore, eventually be necessary to increase taxes through a Truth in Taxation hearing in order to maintain the same level of service to the community.

CFO Fairbanks reviewed the proposed 2020 Budget with the Board and also provided a few documents supporting her budget projections.

In preparation for the Public Hearing at 6:00 p.m., Trustee Liddle called for a brief recess at 5:57 p.m. Trustee Wilson seconded the motion, and it carried unanimously.

**11. Approval of 2019 Amended Budget:**

The Public Hearing was held at 6:00 p.m., and then the regular Board Meeting was reconvened at 6:05 p.m. No further discussion on the 2019 Amended Budget was necessary, and it was approved unanimously after a motion to approve the 2019

Amended Budget was made by Trustee Liddle and seconded by Trustee Christensen.

**12. Approval of Resolution for 2019 Certified Tax Rate & 2020 Proposed Budget:**

Trustee Wilson made a motion to adopt the 2019 Certified Tax Rate of 0.000133, which provides \$3,621,250 in tax revenues, and to also approve the 2020 Proposed Budget. This motion was seconded by Trustee Christensen, and the motion carried unanimously.

**13. Probable Agenda Items for 18 July 2019 Monthly Board Meeting, 12:30 p.m.:**

- Construction Updates
- Anticipated Completion Date / Facility Transition
- Prison Relocation Updates
- Executive Director's Report

**14. Adjournment:**

Trustee Christensen moved to adjourn the meeting at 6:06 p.m. A boxed lunch will be available before the 18 July 2019 regular monthly board meeting, which will begin at 12:30 p.m.

  
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Ary Faraji, Executive Director

18 JUL 19  
Date

  
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Maureen Wilson, Vice Chair 2019

18 July 2019  
Date